CONTRACT MODIFICATIONS

FAR PART 43

Contract Modifications - Overview

The learning objective is for buyers to:

- Know the definition and purpose
- Know where to find instructions
- Know the basic rules
- Know the various types

TYPES OF MODIFICATIONS

"Contract modification" means any written change in the terms of a contract. Types of modifications are:

- **Bilateral**

  Signed by the contractor and the contracting officer and

  used to

  - make negotiated equitable adjustments resulting from the issuance of a change order
  - definitize letter contracts
  - reflect other agreements of the parties modifying the terms of contracts

TYPES OF MODIFICATIONS (Continued)

- **Unilateral**

Signed only by the contracting officer and used to

- Make administrative changes
- Issue change orders
- Make changes authorized by clauses other than a changes clause
- Issue termination notices.

TYPES OF MODIFICATIONS (Continued)

- Et al Modification

  - Single modification covering multiple contracts with the same contractor

- ACO Issued Modification

  - FAR 42.2 Assignment Contract Administration

  - FAR 42.3 Contract Administration Office Functions

Modification Authority

- **The authority for issuance will be set forth on the SF 30, Blocks 13C & 13D**

- **Authority for issuance specific to the contract shall be referenced, such as:**
  - **Changes Clause**
  - **Definitization Clause**
  - **Options Clause**
  - **A provision in the SOW/SOO if applicable**

MODIFICATION NUMBERS

- P00001, P00002, etc.
  - Purchase Orders (“M”)
  - Bilateral Contracts (“C”)
  - Basic Ordering Agreements (“G”)
  - Indefinite Delivery Indefinite Quantity (“D”)
- 01, 02, etc.
  - Orders against “G” and “D” type documents
- A00001, A00002, A00003, etc.
  - Purchase Orders (“M”)
  - Bilateral Contracts (“C”)
  - Basic Ordering Agreements (“G”)
  - Indefinite Delivery Indefinite Quantity (“D”)

FORMS

- Standard Form 30 (Face Page of Mod)
- AFLC Form 0-182 (List of Mods Issued)
- Form Letter 165 (Distribution Checklist)
- AFMC Form 453B & C (Buyer Data Abstract)
- AFMC Form 376 (Administrative Commitment Document)
- DD Form 350 (Individual Contracting